

Human Development Lab School Summer 2007 Tuition Agreement

I hereby agree to payment for child care services provided by the University of Houston Human Development Lab School operated by the University of Houston, a public institution of higher education of the State of Texas pursuant to Sections 111.01 et seq. of the Texas Education Code. This contract binds the parents to full payment of the tuition and fees for the contract period and the University of Houston, for and in behalf Human Development Lab School to reserve space for a given child and to provide that child with a quality developmental program. This agreement is entered into for the Summer 2007 term on behalf of the following child or children named below:

Child's Name:		Age	Date of Birth:
_____	_____	_____	_____
(Last)	(First)	(Middle)	
_____	_____	_____	_____
(Last)	(First)	(Middle)	
_____	_____	_____	_____
(Last)	(First)	(Middle)	

Please initial your selection of class on either the half or full day schedule and initial the supply fee:

Session I:

Class	<u>Explorers</u>	<u>Experimenters</u>	<u>Investigators</u>	<u>Inventors</u>
Dates	June 1 – June 30	June 1 – June 30	June 1 – June 30	June 1 – June 30
Full Day	\$775 _____	\$775 _____	\$750 _____	\$750 _____
Half Day	\$675 _____	\$675 _____	\$650 _____	\$650 _____
Supply Fee	\$50 _____	\$50 _____	\$50 _____	\$50 _____

Session II:

Class	<u>Explorers</u>	<u>Experimenters</u>	<u>Investigators</u>	<u>Inventors</u>
Dates	July 1 – July 31	July 1 – July 31	July 1 – July 31	July 1 – July 31
Full Day	\$775 _____	\$775 _____	\$750 _____	\$750 _____
Half Day	\$675 _____	\$675 _____	\$650 _____	\$650 _____
Supply Fee	\$50 _____	\$50 _____	\$50 _____	\$50 _____

A late pick up fee of \$20.00 will be charged after 6:00 p.m. for all students. An additional \$5.00 will be assessed for every 15 minutes (or part thereof) past the 6:00 p.m. closing time. 10% sibling discount on one student per family for summer term. Children for whom a contract is not signed for enrollment in August may continue on a space-available basis but a prorated rate contingent upon their tuition.

1. **Payments:** Tuition payments in the amount checked above are due on the **FIRST** (1st) of each month and late on the **SIXTH** (6th) of each month. Subject to Texas law, a late fee of 10% of the monthly contracted rate will be charged on the sixth (6th) of the month when a payment is delinquent. Should payments become delinquent for three (3) consecutive months, University reserves the right to terminate this Contract. Tuition payments must be made by check, cashiers check, credit card or money order payable to the University of Houston. **NO CASH PAYMENTS WILL BE ACCEPTED!!** To have your monthly payment automatically debited on a credit card, contact our Financial Assistant at (713) 743-4136. I further agree to payment of the above schedule of fees and tuition and to be bound by the terms and conditions stated both on both pages of this agreement.
2. **Policy:** 1) This agreement is subject to the rules, policies, procedures and regulations of Human Development Lab School including payment fee, tuition, attendance, health conditions,

hours of operations and any applicable University policies/procedures, local, state and/or federal laws or regulations. Noncompliance with any of these policies may be grounds for termination of enrollment. 2) Human Development Lab School shall have the right during the contracted period to alter or amend its policies concerning Human Development Lab School services, including fees/tuition charged, but only upon four (4) weeks written notice. 3) Human Development Lab School’s waiver of a breach of a condition of this agreement is not a waiver of breach of other conditions or of subsequent breaches.

- 3. **Arrival Time:** A child may arrive **NO LATER** than 9:00 a.m. If there is a special circumstance requiring arrival after 9:00 a.m. on a particular day, it will be necessary to check with the teacher and receive permission for late arrival before delivering your child to Human Development Lab School that morning.
- 4. **Departure Time:** Closing time is 6:00 pm. **EVERY EVENING, NO EXCEPTIONS.** If you find you may be late due to a meeting, traffic, classes, etc. make arrangements for someone else to pick up your child and notify Human Development Lab School who you authorize to act on your behalf. Failure to pick up your child on time can result in a charge of late fees or probationary enrollment and termination.
- 5. **Absences/Holidays/Emergency Closing:** Upon the occurrence of an event resulting in the closing of the University campus for any reason or an event rendering the operation of the Human Development Lab School unsafe or illegal or any other event which in the opinion of the University of Houston Chancellor necessitates the closing of Human Development Lab School, payment of tuition must still be in conformity with the provisions applicable to absences and holidays. If a child attends any part of a month and subsequently Human Development Lab School closes under the conditions described above, the entire month’s tuition is due; fees will not be pro-rated.
- 6. **Agreement Cancellation:** Cancellation of this Agreement must be requested in writing with 30 days prior notice and is subject to approval of the Director of Human Development Lab School. Otherwise this Agreement remains in effect for the two (2) Summer Sessions. Cancellation, if approved, negates the privilege of Human Development Lab School priority registration for the next enrollment period.

Family Information

Father’s Name: _____ Mother’s Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Other Phone: _____

Father’s Cell Phone: _____ Mother’s Cell Phone: _____

Father’s Work Phone: _____ Mother’s Work Phone: _____

Authorized Person to contact in event of Emergency: _____

Emergency Phone: _____

Parent or Guardian’s signature and date accepting all of the above terms as stated.

Enrollment Accepted by: _____

Human Development Lab School Director and Date

Agreement Cancelled, If approved by: _____

Human Development Lab School Director and Date

Note: Modification of this Form requires approval of OGC